

### SNAP Application Information for Chenango County Residents

- You may submit an application for SNAP benefits in person, by mail, by fax or file online.
- There is a self-service PC kiosk for public use in the reception area of Social Services, where you can access the State website **myBenefits** and complete and file an electronic online application for SNAP benefits. Once completed, the online application is submitted electronically to our Agency for processing.
  - You can also use this kiosk to screen for and obtain information on additional services and benefits you or your household may be eligible for. *Note: not all programs support online application filing and this kiosk connects to the myBenefits website only – DOES NOT ACCESS THE INTERNET.*
- All households applying for SNAP benefits are screened for “expedited” service when you submit your application. Households with little or no money and needing immediate food assistance may qualify for “expedited” SNAP benefits. If you do, you must receive your initial SNAP benefit within five days. You still have to complete the eligibility process and supply all required documentation at a later date.
- Applications received by mail, fax, or thru the online myBenefits website will be scheduled for an interview and sent an appointment notice by mail. Interviews can be conducted by phone or face-to-face in the office. (When you file online thru myBenefits, you are asked to indicate your preferences)
- Applications submitted are reviewed for completeness and households notified in writing of any missing documentation or information needed to complete your application.
- Those walking into our Agency to file an application in person do not require a scheduled appointment and can usually be seen the same day. Office hours are Monday – Friday, 8:30AM to 5:00PM.
- Once an eligibility decision is made, you will be notified by mail regarding your eligibility for SNAP benefits.
- Households determined eligible for SNAP, access their benefits by using a plastic benefit card (EBT).
- Click here for further information on “How to Use Your EBT Card to Get Food Stamps”  
<http://otda.ny.gov/main/programs/ebt/>